



# HEALTH AND SAFETY STATEMENT OF INTENT

## GOALS

1. To provide a workplace that is free from risks to health and safety by implementing the highest possible standards to protect workers' health, safety, mental and social wellbeing.
2. To provide a documented system that is concise, appropriate, practical and easy to use. This should be a dynamic system readily improved by user feedback.

## OBLIGATIONS AND COMPLIANCE

Management is firmly committed to a policy enabling all work activities to be carried out safely, and with all measures taken as far as is reasonably practicable to remove (or at least reduce) risks to the health, safety and welfare of workers, clients, contractors, authorised visitors, and anyone else who may be affected by our business or undertakings.

We are committed to compliance with the *Health and Safety at Work Act 2015*, the *Health and Safety Regulations 2016* together with relevant Codes of Practice and New Zealand Standards including: *Building Act 1991* and *Building Code*; *Hazardous Substance and New Organisms Act 1996*

## RESPONSIBILITIES

Management will ensure, as far as is reasonably practicable, the health, safety and wellbeing of:

- all workers engaged, or caused to be engaged by us
- all workers whose activities in carrying out work are influenced or directed by us
- other people, by ensuring they are not put at risk from work carried out as part of our business undertakings.

We will, as far as is reasonably practicable:

- provide and maintain a work environment free from risks to health and safety
- provide and maintain safe plant (equipment), structures and safe systems of work
- ensure the safe use, handling and storage of plant (equipment), structures and substances
- provide adequate facilities for the welfare of workers in carrying out work
- provide any information, training, instruction or supervision that is necessary to protect all people from risks to their health and safety arising from work activities
- ensure that the health of workers and the conditions at the workplace are monitored for the purpose of preventing illness or injury of workers arising from our business
- involve and consult with our workers on all matters relating to health and safety

While at work, our workers will:

- take reasonable care for their own health, safety and wellbeing
- take reasonable care that what they do, or what they do not do, does not adversely affect the health and safety of other people

- comply (so far as they are reasonably able to) with any reasonable instruction given by management
- co-operate with any reasonable policy or procedure for work health or safety that has been communicated to them
- not misuse or interfere with anything provided for work health and safety
- report all incidents and near misses immediately, no matter how trivial
- engage in consultation with management to identify, assess and control hazards and the effectiveness of such controls
- report all known or observed hazards to their supervisor or manager as soon as possible.

## CONSULTATION

The Company undertakes:

To engage and consult with all workers and others affected by our business or undertakings to ensure hazards are identified and the risks associated with them removed or reduced to the greatest degree.

To create a workplace environment where workers and others affected by our business or undertakings are encouraged and supported to raise health and safety issues and help reduce and manage them.

## COMMUNICATIONS

This policy (and related procedures) shall be displayed in our workplace/s.

All workers, contractors and others affected by our business or undertakings will be provided with a copy through their manager/supervisor.

New workers will be provided with a copy as part of their induction.

Policy authorised by:

*Ian Holmes*

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**Director**

Dated this 1<sup>st</sup> day of July 2018